



STATE OF GEORGIA
WITHHOLDING CERTIFICATE FOR
PENSION OR ANNUITY PAYMENTS

What is Form G-4P? Recipients of income from annuity, pension, and certain other deferred compensation plans use this form to tell payors whether to withhold income tax and on what basis.

If you itemize or claim other deductions or you and/or your spouse have more than one source of income subject to withholding or you (and your spouse if filing jointly) qualify to claim the retirement income exclusion, complete Schedule A on the back of this form to calculate the number of additional allowances to which you are entitled.

O.C.G.A. § 48-7-101(j) provides that recipients of non-periodic payments made on distributions from pension, annuity, or similar funds, may elect to have tax withheld on such distributions similar to recipients of periodic payments.

Personal Allowances Worksheet

- A Enter "1" for yourself if you are single and have only one pension or if you are married and have only one pension ..... A \_\_\_\_\_
B Enter "1" if your spouse has no income subject to withholding or your spouse's other income is \$1,000 or less ..... B \_\_\_\_\_
OR
C Enter "1" if you will file as head of household on your tax return ..... C \_\_\_\_\_
D Enter number of dependents (other than yourself and your spouse) ..... D \_\_\_\_\_
E Total allowances (Total of Lines A, B and D or Line C plus Line D) ..... E \_\_\_\_\_
Enter here and on Line 2 below. If using Schedule A, enter this number on Line (I) on the reverse side and enter the total from Line (J) on Line 2 below.

Give bottom portion to payer and keep the top portion for your records.

Cut along this line

G-4P WITHHOLDING CERTIFICATE FOR PENSION OR ANNUITY PAYMENTS

Form with fields: TYPE OR PRINT YOUR FULL NAME, SOCIAL SECURITY NUMBER, HOME ADDRESS, MARITAL STATUS (Single, Head of Household, Married Filing Separate, Married Filing Joint), CITY OR TOWN, STATE, AND ZIP CODE, and one spouse/both spouses working.

Check all that apply (see note after Line 1):

- 1. [ ] I elect not to have Georgia income tax withheld from my pension or annuity. (NOTE: If you check this box, do not complete Line 2 or Line 3.)
2. [ ] I want tax withheld from each pension or annuity payment based on the number of allowances listed here and marital status indicated above.
3. [ ] I want the following additional amount withheld from each pension or annuity payment. (Enter an amount here only if you completed Line 2.)

Your signature

Date

**SCHEDULE A**

**ADDITIONAL ALLOWANCES WORKSHEET  
FOR CALCULATING WITHHOLDING ALLOWANCES ENTERED ON LINE 2**

**1. COMPLETE THIS LINE ONLY IF USING STANDARD DEDUCTION:**

You:  Age 65       Blind  
Spouse:  Age 65       Blind

Number of Blocks Checked \_\_\_\_\_ x 1300 = ..... \$ \_\_\_\_\_

**2. ADDITIONAL ALLOWANCES:**

(A) Estimated Federal Itemized Deductions ..... \$ \_\_\_\_\_

(B) Georgia Standard Deduction ..... \$ \_\_\_\_\_

(This adjustment is necessary if itemized deductions are included in Line (A) because the standard deduction is built into the Georgia withholding tax tables. Both standard and itemized deductions can not be claimed.)

Enter One:      Single/Head of Household      \$2,300  
                  Married Filing Joint              \$3,000  
                  Married Filing Separate          \$1,500

(C) Subtract Line (B) from Line (A) ..... \$ \_\_\_\_\_

(D) Allowable deductions to Federal Adjusted Gross Income ..... \$ \_\_\_\_\_  
(such as Retirement Income Exclusion, U.S. Obligations, and other allowable deductions per Georgia Law)

(E) Add the amounts on Lines 1, 2(C), and 2(D) ..... \$ \_\_\_\_\_

(F) Estimated income not subject to withholding ..... \$ \_\_\_\_\_  
(such as interest, dividends and lump sum distributions)

(G) Subtract Line (F) from Line (E) (If zero or less, stop here) ..... \$ \_\_\_\_\_

(H) Divide the amount on Line (G) by \$3,000 ..... \_\_\_\_\_  
(This is the number of additional allowances. If the remainder is over \$1,500 round up)

(I) Enter the number from Page 1, Line E ..... \_\_\_\_\_

(J) Add Lines (H) and (I). Enter the total here and on Form G-4P, Line 2 ..... \_\_\_\_\_